

PIERCE COUNTY FIRE PROTECTION DISTRICT #3  
WEST PIERCE FIRE & RESCUE.  
BOARD OF COMMISSIONERS  
MEETING MINUTES  
SPECIAL MEETING  
DECEMBER 03, 2024

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with Commissioner Durr excused. Also, in attendance were, D/C McCurdy, D/C Boltz, A/C McGrady, A/C Adams, A/C Hebeisen, and Director Wick

**CALL MEETING TO ORDER**

- Pledge of Allegiance

**APPROVAL OF AGENDA**

**Chair Dalton called for a motion for approval of agenda. Commissioner Casebolt motioned. Commissioner Clancy seconded. All approved unanimously.**

**CONSENT AGENDA**

Board Minutes of November 12, 2024.

Warrants #73111 through #73168 totaling \$174,016.17. Warrants #73173 through #73201 totaling \$59,390.63. Warrant #73203 totaling \$34,009.94. Warrant #73203 totaling #3611.88. October Alarm Summary. October 31, 2024 Finance Report.

**CORRESPONDENCE**

**CITIZEN COMMENTS** - None

**STAFF REPORT**

- 2024 Budget amendment – Director Wick briefed the Board on the 2024 budget amendment. Each Commissioner received a proposed 2024 budget amendment document. Briefed the Board on the changes and provided an executive summary. No action is on the agenda for tonight's meeting. The proposed budget document will be a part of these minutes.
- Recent Incidents – A/C McGrady briefed the Board there were no incidents.
- Chiefs Report – Chief Sharp briefed the Board on the selection to fill position 5. Briefed the Board on the process and how it will be advertised. Process will have to be open for two weeks. Once the 15 days is passed the Board will choose the person to fill the spot for the year. Recommend filling the position by the 17<sup>th</sup> meeting and open up for 15 days. Has to be filled by the second meeting in January.
- LPD flag raising on the 29<sup>th</sup> – 15 -year anniversary of the LPD fallen Officers
- LPD food drive -December 5<sup>th</sup>
- Trader Joes celebration on December 6<sup>th</sup>
- Tree Light in University Place December 6<sup>th</sup>
- Local 1488 Shopping for Christmas project. December 6<sup>th</sup>.
- Lakewood Holiday parade is December 8<sup>th</sup>.
- December 9<sup>th</sup> is wrapping party for Local 1488.
- Caring for Kids at 3 pm at the storage facility on Friday December 6<sup>th</sup>.

**ACTION ITEMS**

- Resolution #120324-009 – Resolution establishing dates for 2025 Board of Commissioner meetings.  
**Chair Dalton motioned for approval of Resolution #120324-009. Commissioner Casebolt motioned. Commissioner Clancy seconded. All approved unanimously.**
- Approval of Board policy amendment Policy 1020-Fiscal. Chief Sharp briefed and stated this was the first reading from last meeting on November 12, 2024. Board stated they have reviewed the policy.

Chair Dalton called for a motion for approval of Policy Amendment 1020-Fiscal - Commissioner Casebolt motioned. Commissioner Clancy seconded. All approved unanimously.

- Approval of new Board Policy 1020.1 – Fire Benefit Charge. Commissioner stated they had reviewed the policy.
- Chair Dalton called for a motion for approval of Policy Amendment 1020.1 – Fire Benefit Charge - Commissioner Clancy motioned. Commissioner Casebolt seconded. All approved unanimously.

2025 Board Chair nominations – Commissioner Clancy nominated Chair Dalton again for Board Chair. Commissioner Casebolt seconded. All approved unanimously.

2025 Board Vice Chair nominations – Commissioner Casebolt nominated John Clancy for Vice Chair of the Board of Commissioners. Chair Dalton Seconded. All approved unanimously.

#### BOARD COMMENTS

- **Commissioner Casebolt** – Great report from director Wick. See you the 17<sup>th</sup>. Hope everyone had a nice Thanksgiving holiday.
- **Commissioner Clancy** – Dittoed Commissioner Casebolt's comments.
- **Chair Dalton** – Thanked Director Wick for her report. Glad to see no recent incidents that were high risk.

Chair Dalton Adjourned the meeting at 5:50 for an Executive Session.

#### EXECUTIVE SESSION

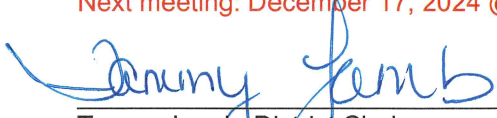
- 30 Minute Executive Session per RCW 42.30.110 (g) – Fire Chief Evaluation. Fire Chief will be included for participation and evaluation. Any formal action will be taken in the Open Public Meeting. No action will be taken following the Executive Session.

**Chair Dalton adjourned the meeting at 5:50. After a 20-minute Executive Session Chair Dalton called the meeting back to order at 6:10.**

#### ADJOURNMENT

There being nothing further to bring to the Board, Chair Dalton adjourned the meeting at 6:10. PM.

Next meeting: December 17, 2024 @ 5:30 Station 31

  
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Tammy Lamb, District Clerk

  
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Bart Dalton, Board Chair

  
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~~Koree Wick, District Secretary~~  
CHIEF