

PIERCE COUNTY FIRE PROTECTION DISTRICT #3  
WEST PIERCE FIRE & RESCUE.  
BOARD OF COMMISSIONERS  
MEETING MINUTES  
SEPTEMBER 17, 2024

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with Commissioners Casebolt & Sheeran excused. Also in attendance were, D/C Boltz, A/C Hebeisen, A/C McGrady, A/C Adams, and Director Wick.

**CALL MEETING TO ORDER**

- Pledge of Allegiance

**APPROVAL OF AGENDA**

Chair Dalton called for a motion for approval of agenda. Commissioner Clancy motioned. Commissioner Durr seconded. All approved unanimously.

**PRESENTATION**

- Captain Promotion – Will Zabelka – Chief Sharp called forward Will Zabelka and read his letter of promotion. Briefed the Board on the duties of a Captain. Chief Sharp stated he is excited to see Will in this role and thanked him for stepping up. Chief Sharp also presented Will with a Leadership Book. A/C McGrady stepped forward to present Will with his Red Captains helmet. Briefed the Board on the hard work of Will and is excited to see him in this role. His wife, Terah, pinned Will with his new badge. All Commissioners and Staff congratulated Will on his new role as Captain.
- Merit Award – Matthew Gall – Chief Sharp called forward Matthew Gall and read his letter of Merit and the situation where Matthew helped and provided aid to a citizen whom had collapsed on the baseball fields. Chief Sharp briefed the Board on the Merit award recognition. Chief Sharp thanked Matt for his hard work and dedication to his job. Commissioners and Staff congratulated and thanked Matt for his hard work.

Chair Dalton adjourned the meeting at 5:40 for five minutes for pictures.  
Chair Dalton called the meeting back to order at 5:45.

**CONSENT AGENDA**

Board Minutes of August 20, 2024. Bond Warrants #72390 through #72381 totaling \$53,730.64. Bond Warrant #72463 totaling \$153.00. Warrant #72462 totaling \$18,593.35. Warrants #72382 through #72452 totaling \$304,116.12. Warrants #72464 through #72523 totaling \$546,001.73. Warrants #72524 through #72562 totaling \$118,050.74. August 2024 Alarm Summary. Finance Report ending July 31, 2024 & August 31, 2024.

**CORRESPONDENCE** - None

**CITIZEN COMMENTS** - None

**STAFF REPORT**

- Recent Incidents – A/C McGrady – Briefed the Board on an incident which occurred with a child that had fallen in a septic tank. Crews did an amazing job removing the child from the septic tank. Unfortunately the child did not make it.
- Chiefs Report – Chief Sharp
  - Hired six new firefighter that started Monday the 16<sup>th</sup>.
  - New Engine was received and fleet is working on radios and stickers. Equipment being loaded.
  - Hired three new Crisis Intervention Specialists. They report to our Chaplain Ed Jacobs.
  - September 11, 2024 ceremony went very well. Lots of people and a great ceremony
  - New flyers for FBC in English and Spanish. Had a booth at Fiesta de Familia and it was nice to have Spanish flyers to hand out at the event.

- One presentation was done for FBC to the Lake City Neighborhood association. Good questions and went well.
- Kiwanis golf tourney
- Staff attended the Nourish luncheon
- Staff will attending the H-Barn Hoe down for Partners for Parks. Raising money to turn the Barn into an event space.

**ACTION ITEMS**

- Request for Board Action – Policy 1040 – Procurement – The first reading of new policy was on August 20, 2024. Updated language is necessary to come in line with the updates to State Bid Laws which went into effect in July of this year.  
**Chair Dalton called for a motion to approve the Policy 1040- Procurement. Commissioner Clancy motioned Commissioner Durr seconded. All approved unanimously.**
- Request for Board Action – Policy 1030 – Facilities Use– The first reading of new policy was on August 20, 2024. Language is necessary to address the matter of public spaces, authorized personnel only spaces, and ability for public video/record interactions.  
**Chair Dalton called for a motion to approve the Policy 1030- Facilities. Commissioner Durr motioned Commissioner Clancy seconded. All approved unanimously.**

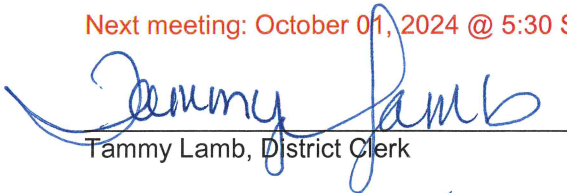
**BOARD COMMENTS**

- **Commissioner Clancy** – Congratulated Will Zabelka and Matthew Gall tonight.
- **Commissioner Durr** - Dittoed comments. Thanked the crew for the septic tank incident. Thanked them for their dedication and gave his heartfelt sincerity to the family.
- **Chair Dalton** – Dittoed the comments from the other Commissioners. Nice to see Matthews’s lifesaving event. Thanked the Staff and crews for being active in the community. Nice to see everyone working together and proud to see the responses and team work.

**ADJOURNMENT**

There being nothing further to bring to the Board, Chair Dalton adjourned the meeting at 5:55 PM.

Next meeting: October 01, 2024 @ 5:30 Station 31

  
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 Tammy Lamb, District Clerk

  
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 Bart Dalton, Board Chair

  
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 Koree Wick, District Secretary