

PIERCE COUNTY FIRE PROTECTION DISTRICT #3
WEST PIERCE FIRE & RESCUE.
BOARD OF COMMISSIONERS
MEETING MINUTES
AUGUST 20, 2024

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with Commissioners Durr & Sheeran excused. Also, in attendance were, A/C Hebeisen, A/C McGrady, A/C Adams, and Director Wick.

CALL MEETING TO ORDER

- Pledge of Allegiance

APPROVAL OF AGENDA

Chair Dalton called for a motion for approval of agenda. Commissioner Casebolt motioned. Commissioner Clancy seconded. All approved unanimously.

PRESENTATION

- Captain Promotion – Ken Rogers – Chief Sharp called forward Ken Rogers and read his letter of promotion. Briefed the Board on the duties of a Captain. Chief Sharp stated he is excited to see Ken in this role and thanked him for stepping up. Chief Sharp also presented Ken with a Leadership Book. A/C McGrady stepped forward to present Ken with his Red Captains helmet. Briefed the Board on the hard work of Ken and is excited to see him in this role. His significant other, Erika, pinned Ken with his new badge. All Commissioners and Staff congratulated Ken on his new role as Captain.

Chair Dalton adjourned the meeting at 5:35 for five minutes for pictures.
Called the meeting back to order at 5:40.

CONSENT AGENDA

Board Minutes of July 16, 2024. Warrants #72116 through #72176 totaling \$1,010,173.34. Bond Warrants #72177 through #72178 totaling \$12,767.27. Bond Warrant #72315 totaling \$32,208.35. Warrants #72179 through #72234 totaling \$133,982.93. Warrant #72235 totaling \$26,615.15. Warrants #72236 through #72265 totaling \$405,667.59. Warrants #72275 through #72314 totaling \$155,413.94. Warrants #72316 through #72377 totaling \$130,786.69. Warrants #72378 through #72379 totaling \$8,749.46. July 2024 Alarm Summary. Finance Report ending June 30, 2024.

CORRESPONDENCE - None

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C McGrady – Briefed the Board
 - Boat rescue off Steilacoom. Two patients transported with critical injuries. Great rescue and work with the police department.
- Chiefs Report – Chief Sharp
 - Lakewood City Council presented Pierce Transit and Little Church on the Prairie an award for their help in recent fires. They step up and have always been great partners.
 - Graduated one recruit from Forge 4. This is our last recruit to go through the Training Consortium. Great night and welcomed our new recruit.
 - Prevention grant for \$213,000. Smoke Alarm Program.
 - New grant for Gary Sinise Foundation. Equipment for \$50,000.
 - WPFR has eliminated the HR Analyst. With the Training consortium folding this position was no longer needed. The position was eliminated as the workload was no longer there. Unusual situation.

- FBC timeline. Busy getting things going. Filed with elections Board for the Nov 5th Ballot. Advertised for a for and against committee. No against committee filed. Press release to the community. One citizen wrote in and had concerns. Director Wick worked with him to explain the FBC and he wrote back to say thank you and he was for the FBC.
- Monitor will go out with the details and in final draft to go out Sept 16. Ten community meetings in Sept and Oct. Lots of community engagement.
- D/C McCurdy attended the Sisters' luncheon. Department coins were given out.
- Summerfest was July 20th. Great event which supports the community.
- August 6th was National Night Out. Great event with lots of community parties.
- Upcoming: Three teams for the annual golf Kiwanis tourney.
- Sept 7th Fiesta Da Familia.
- Sept 10 – Nourish luncheon.
- Sept 11 – Remembrance ceremony at Station 31 – 5:30.

NEW BUSINESS

- First reading of Policy 1030- Use of District Facilities/Property – Chief Sharp stated first reading was in their Board packet. Much needed updated language for audit purposes. Made changes within our legal limits so people cannot film or take video on site with medical patients and HIPAA policy.
- First reading of Policy 1040 – Procurement – Chief Sharp stated these changes are around the new procurement laws and RCW.
Action for approval will be taken at the next Board of Commissioners meeting.

ACTION ITEMS


- Resolution #082024003 – Resolution authorizing certain EMS transport accounts to be written off in their entirety – Director Wick briefed the Board on this resolution.
Chair Dalton called for a motion to approve Resolution #082024-003. Commissioner Casebolt motioned. Commissioner Clancy seconded. All approved unanimously.
- Request for Board Action – Adopting newly created job Description – Director Wick briefed the Board on this need which surround the Training Consortium disband.
- **Chair Dalton called for a motion to approve the new job description. Commissioner Casebolt motioned. Commissioner Clancy seconded. All approved unanimously.**
- Request for Board Action - Cancel the September 03, 2024 Board of Commissioners meeting –
Chair Dalton called for a motion to cancel the September 03, 2024 meeting. Commissioner Casebolt motioned. Commissioner Clancy seconded. All approved unanimously.
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BOARD COMMENTS

- **Commissioner Casebolt** – Congratulations to Ken Rogers. Always great to see promotions
- **Commissioner Clancy** – Congrats to Ken Rogers. That is awesome for his hard work. Congratulated Tammy for the hard work on grants.
- **Chair Dalton** – Dittoed all the comments

ADJOURNMENT

There being nothing further to bring to the Board, Chair Dalton adjourned the meeting at 5:55 PM.
Next meeting: September 17, 2024 @ 5:30 Station 31



Tammy Lamb, District Clerk



Bart Dalton, Board Chair



Koree Wick, District Secretary